

TANGLEWOOD SHORES ASSOCIATION, INC. (TSA)

74 Tanglewood Drive

Bracey, VA 23919

Phone: 434-636-2254 • Fax: 434-636-4262

TSA COMMUNITY CENTER / SOCIAL HALL

AGREEMENT/WAIVER

Member Name (REQUIRED): _____ **Lot No.:** _____

Name (if Non-Member): _____ Phone Number: _____

Address: _____ City/ST/Zip: _____

Email: _____ Fax Number: _____

EVENT DATE: _____ **TIME(s):** _____ **EST # GUESTS:** _____

Purpose of the Event: _____

COSTS

	MEMBER	NON-MEMBER
Base Reservation.....	\$225	\$350
Security Deposit*	\$100	\$150
TOTAL:.....	\$325	\$500
Down Payment.....	\$100	\$150
(Due at Booking)**		
BALANCE DUE	\$225	\$350
(Due 30 Days Prior to Event)		

GROUND RULES & RESTRICTIONS

1. The Social Hall (SH) can only be reserved/sponsored by 1) a TSA Member in good standing who is at least 21 years of age or 2) a non-TSA Member who pays the Non-Member Rate, is 21+ years of age and a TSA Board Member or Employee is present throughout the function. If the function involves alcohol beverages, a TSA ABC Manager must be present throughout the function and all ABC laws must be adhered to **no matter who** is hosting the function.
2. All Reservations should be scheduled at least 30 days in advance of the event and submitted in writing by way of this Reservation Agreement to the TSA Club Manager to be sure the date is available and secured.
3. **Cancellation** of the reservation must be made **AT LEAST 30 days prior** to the event date in order for the Security Deposit to be refunded.
4. The person reserving the SH (Renter) accepts **FULL RESPONSIBILITY** for the actions of other participating Members and Guests and will **ENSURE** all persons act in an orderly, responsible and safe manner. The Renter reserving the SH is also required to be present at the function at all times.
5. All illegal activities, including the illegal use of drugs and underage drinking, are **STRICTLY PROHIBITED**. The Renter is responsible for preventing illegal activities and will call Law Enforcement if illegal activities occur.
6. Firearms, or any other type of weapon, are **not** allowed at any time.
7. No taping, nailing or thumb tacking of decorations or signs to any wall, door, ceiling or painted surface.

8. Under **NO CONDITION** is anyone allowed in the pool area! Doors to the pool are to be closed at all times.
9. The Renter must provide a good general clean-up of the facility by no later than **NOON** the day following the event to include, but not limited to:
 - a. Floors swept
 - b. Lights & Fans off
 - c. Furniture repositioned
 - d. Table tops and chairs wiped/washed
 - e. Spills wiped up (furniture & floors)
 - f. Trash collected in garbage bags & taken to the dumpsters

*The Security Deposit will be applied to any property damage, other damage incurred or excessive cleaning which is deemed necessary by the Association and that the Association attributes to the event. Damage costs that exceed the Security Deposit are the direct responsibility of the Renter.

Any balance due to the Renter will be refunded within seven (7) days after complete inspection of the premises (including, but not limited to: the SH and surrounding areas, Kitchen, Restrooms and Patios outside) by both parties. **Please call 434-636-2254 to schedule the inspection.** If the Renter fails to call to schedule the inspection within 48 hours following the event, the inspection may be held in his/her absence.

The Down Payment will be forfeited, and thereby become **NON-REFUNDABLE, if the balance due is not paid before the 30 days prior to the event.

The Renter must abide by all TSA rules. TSA retains the right to terminate the event or expel any person or persons who are deemed to be unruly, destructive, unsafe, illegal or acting in a dangerous or threatening behavior or who are in violation of any other clause of this Agreement/Waiver.

In consideration of reserving the premises of Tanglewood Shores Association, Inc. (TSA), the undersigned hereby releases TSA, its Officers, Directors, Members and Employees (collectively) from any and all suits, actions, compensation, consequential and punitive damages, any and all property damage, personal injuries, illness, and/or death resulting from any occurrence or accident that may occur as a result of or arise out of reserving or use of the described premises by the Renter. The undersigned hereby agrees to indemnify, defend and hold harmless TSA, Inc. (collectively) against any such claims brought by any person or entity. The undersigned also agrees with the terms set forth in this Agreement/Waiver.

_____	_____	_____
Renter Name (Print)	Renter Signature	Date
_____	_____	_____
Member/Sponsor Name, if applic.	Member/Sponsor Name Signature	Date

Club Manager (Signature): _____

Date: _____

**Return to: Donna Wall
Club Manager**